

# Project Research Scientist-III (Non-Medical), Koita Centre for Digital Health – Ashoka University

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| <b>Location</b>   | Sonepat, Delhi, Haryana (Delhi-NCR)                         |
| <b>Department</b> | Koita Centre for Digital Health – Ashoka University         |
| <b>Reports To</b> | Lead of Koita Centre for Digital Health – Ashoka University |
| <b>Role Type</b>  | Temporary                                                   |
| <b>Experience</b> | 2 years                                                     |

## ABOUT THE ROLE

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The position involves senior-level coordination of a multicentric clinical research programme in precision metabolic health, encompassing study implementation, participant recruitment and retention, and supervision of multidisciplinary research teams across collaborating institutions. Responsibilities include ensuring ICH-GCP and ethical compliance, regulatory documentation, SOP adherence, and data quality assurance using electronic capture systems. The role also entails coordinating biological sample logistics, organising investigator meetings and monitoring visits, tracking project milestones, and preparing scientific and administrative reports for the Principal Investigator and funding agency.

## ROLES AND RESPONSIBILITIES

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- Coordinating the overall implementation of the project across collaborating institutions.
- Supervising research staff, study coordinators, field investigators and project personnel.
- Ensuring adherence to study protocols, SOPs, ICH-GCP guidelines and ethical requirements.
- Coordinating participant recruitment, scheduling, follow-up and retention.
- Liaising with collaborating hospitals, laboratories, investigators and project partners.
- Monitoring project timelines, milestones, deliverables and study quality.
- Coordinating regulatory documentation, ethics submissions and project reporting.
- Working closely with the data management team to ensure high-quality data collection and quality assurance.
- Organising investigator meetings, training programmes and monitoring visits.
- Preparing scientific, technical and administrative reports for the Principal Investigator and the funding agency.
- Undertaking any other responsibilities assigned by the Principal Investigator in furtherance of the project.

## WHAT WE ARE LOOKING FOR

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### Qualifications

- First Class Postgraduate Degree, including integrated PG degrees, in any of the following disciplines:
  - Clinical Research, Public Health (MPH), Epidemiology, Nutrition, Biostatistics, Biotechnology, Biochemistry or any other relevant biomedical discipline appropriate to the project with five years of post-qualification experience
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- Second Class Postgraduate Degree, including integrated PG degrees, with a PhD in one of the above disciplines.

### Who You Are

- Demonstrated experience in independently coordinating a large clinical research programme, multicentric clinical trial, or longitudinal cohort study.
- Experience in diabetes, obesity, metabolic diseases, precision nutrition, lifestyle intervention research, or other non-communicable disease research.
- Experience in study planning, implementation, participant recruitment, follow-up and retention.
- Experience supervising multidisciplinary research teams and coordinating activities across collaborating institutions.
- Thorough understanding of ICH-GCP, ethical guidelines, regulatory documentation, SOP development and implementation.
- Experience with electronic data capture systems (e.g., REDCap), study monitoring and data quality assurance.
- Experience coordinating biological sample collection, processing and laboratory logistics.
- Excellent leadership, communication, interpersonal and organisational skills.
- Ability to work independently, manage multiple activities simultaneously and ensure timely completion of project milestones.

### ABOUT ASHOKA UNIVERSITY

Ashoka University is India's premier interdisciplinary higher education and research-focused institution, offering world-class opportunities in the natural sciences, social sciences, and humanities. Established in 2014 by leaders, thinkers, academics, and philanthropists from diverse fields, it operates on a unique model of collective philanthropy, integrating exemplary governance standards with cutting-edge pedagogy and a faculty body of international acclaim.

Today, the University has a community of 3000+ students and operates seven Schools imparting industry-oriented education, professional skills, and values-based learning to prepare students for global careers. The University espouses principles of inclusivity and diversity, having more than 57% women, 4% international scholars, 100+ students with disabilities, and over 47% students on scholarships. Since its inception, Rs 723 crores have been awarded in scholarships with over 2,000 students receiving full-tuition fee waivers cumulatively and 5400+ students being supported through scholarships. In addition, nearly 5500 of Ashoka's alumni are pursuing careers of their choice in reputed organisations and leading universities across the world.

Ashoka University continues to reaffirm its commitment to building an inclusive institution of excellence in teaching and research, nurturing responsible leaders for India and the world. In 2025, Ashoka University was honoured with the 'University of the Year (Emerging)' award at the 20th FICCI Higher Education Summit 2025 - one of India's notable industry platforms celebrating excellence in academia and innovation. The University also secured the first position in the Indian Institutional Ranking Framework (IIRF) 2025 in two prestigious categories.

The Ashoka advantage will continue to equip its students with the skills to see the big picture - to critically analyse, question, interpret, craft compelling arguments, and find sustainable solutions. It is a collective effort towards nation-building. This is where tomorrow's leaders are born.

Check out the Ashoka Website to know more: <https://www.ashoka.edu.in/>

### ABOUT KOITA CENTRE FOR DIGITAL HEALTH AT ASHOKA UNIVERSITY (KCDH-A)

Koita Centre for Digital Health at Ashoka (KCDH-A) is an interdisciplinary Centre, offering robust academic and research programmes aimed at advancing and developing a fresh perspective on Digital

Health. It focuses on the convergence of healthcare, genomics, information technology, and artificial intelligence revolutions. KCDH-A aspires to nurture a new generation of Digital Health thinkers, innovators, and implementers through a balanced emphasis on education and research.

- The Centre offers strong academic programmes in digital health & informatics, drives research in next-generation digital health tools & solutions, and creates strong executive education in digital health.
- KCDH-A is a joint centre of the Trivedi School of Biosciences and the Department of Computer Science at Ashoka University, established with support from Koita Foundation, a philanthropic organisation with a mission to accelerate Digital Health adoption in India.

### **Application Submission Process:**

We invite you to embark on this journey by submitting your application to the Koita Centre for Digital Health-Ashoka University. To ensure your candidacy receives the attention it deserves, kindly follow the application submission process outlined below:

**Prepare an updated CV:** Showcase your professional accomplishments, skills, and experiences in an updated curriculum vitae.

**Submit Your Application:** Email your CV to [communications.kcdha@ashoka.edu.in](mailto:communications.kcdha@ashoka.edu.in), ensuring the subject line reads as follows: <"Project Research Scientist-III (Non-Medical) – KCDH-A \_ Applicant Name">. This will help us efficiently process your application.

### **Terms And Conditions:**

- This position is temporary only. Employment will terminate immediately upon completion/termination of the project, and neither Ashoka University nor the Principal Investigator nor the funding agency is obligated to offer permanent employment.
  - Only interview candidates will be contacted or notified. The date and time of the interview will be communicated via email exclusively.
  - Under no circumstances will applications received after the vacancy notification deadline be considered.
  - There will be no TA/DA given for attending the interview.
  - This will be a Contractual Hiring. Full-time on campus.
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