

**Job Advertisement: Teaching Fellow (Academic Year 2026-27)**  
**Department of Environmental Studies, Ashoka University**

**Purpose:**

The Department of Environmental Studies is looking for Teaching Fellows (TFs) to assist with the Foundation Course for the Monsoon semester (mid-August to December) 2026.

The Foundation Course in Environmental Studies aims to provide a holistic understanding of the environment, including its biophysical and sociocultural elements. It will equip students with the understanding and tools to critically examine environmental problems and their solutions in the contemporary world.

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**Duties and Responsibilities:**

TFs should:

1. Lead 3 discussion sections of 18–21 students each (three 1-hour meetings per week, totalling 3 hours per week). All discussion sessions must be conducted in person - online sessions are not permitted.
2. Hold a minimum of 2 hours of office hours every week (in-person only) for answering students' questions and clarifying their doubts, with additional appointments accommodated as needed.
3. Attend all lecture sessions conducted by the course instructor.
4. Meet with the course instructor weekly to align on discussion topics and learning objectives.
5. Grade assignments carefully and in a timely manner, maintaining academic records and submitting them to the OAA as required.
6. Provide logistical support to the efficient running of the course, including taking attendance and uploading it on the Academic Management System (AMS). Provide logistical assistance to the course instructor for conducting lectures/ make up classes etc.
7. Attend the TF Orientation Session organised by the Office of Academic Affairs at the start of the semester.

In addition to the above, TFs will be expected to devote sufficient time to preparation for discussion sections, grading in-class writing, quizzes, and other student projects, and generally attending to the needs of the course. TFs are required to be on campus four days a week.

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**Eligibility and Qualifications:**

To ensure a smooth onboarding and compliance with university policy, please keep the following key eligibility requirements in mind:

- Candidates must hold a minimum of a Master's degree from a recognized university or institute and possess an excellent academic record.
  - TFs are engaged for one regular semester, renewal for next semester is subject to performance and feedback.
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### **Application Materials:**

The application should include:

1. An updated CV
  2. A cover letter explaining the candidate's interest in this position
  3. Names and contact details of two references
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### **How to Apply:**

Interested candidates should send their application by **15th June 2026** to [environmentalstudies@ashoka.edu.in](mailto:environmentalstudies@ashoka.edu.in). Please use “**TF Application: Monsoon 2026**” as the subject line. Selected TFs are expected to report for duty on 17<sup>th</sup> August 2026, one week before the start of classes.

### **Compensation and Terms:**

As per Ashoka University TF Policy. Please note that TFs are engaged on a contractual basis and are not permanent employees. TFs are entitled to three unpaid leaves per semester, in addition to all holidays listed in the University's Academic Calendar.